



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

14 September 2023

MR. TEDDY JAY FULGENCIO

Proprietor
APEX OFFICE SUPPLIES AND EQUIPMENT TRADING
202 Tara Residences, Brgy. Culiati, Quezon City
Email: apexretailandtrading@gmail.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058790-RSC

Dear **Mr. Fulgencio:** NATIONAL POWER CORPORATION

Pursuant to Purchase Order No. **058790-RSC** in the total amount of **Fifty Four Thousand Eighty Pesos (₱ 54,080.00)** for the **Supply and Delivery of Office Supplies intended for Electrical Engineering and Instrumentation Division** under PR No. **HO-EEI23-003 (Item Nos. 1-6)**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

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Very truly yours,

ATTY. ROGEL T. TEVES
Vice President, Power Engineering Services

- Cf: Mr. A. P. Japon – Vice President, Admin & Finance
- Atty. P. D. Mabbagu – SDM, Admin
- Mr. R. A. Villarín – DM, Logistics
- Mr. R. R. P. Rea – Engineer II, EEICD

Received and Acknowledged by:

Bernadeth Zapagan
BERNADETH ZAPAGAN

Authorized Representative

Date:

Sept. 22, 2023



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Quezon City 1100, Philippines
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